**SEND Transformation Board - Actions**

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| **Date of Meeting** | **Action** | **Officer to Action** | **Completed** |
| **27 June 2022** |  |  |  |
| Item 3 | Information to be obtained from parents, carers, schools in the South Wirral area to understand what the SEN needs are in that area against what is already in place. | Elizabeth Hartley |  |
| Item 6e  Workstream 5 | Simone White to discuss membership/co-ordination of group with Lorna Quigley following issues raised by Elaine Mooney on this being only a health group. | Simone White |  |
| Item 6f | Issues with current Local Offer e.g. documents being put on the site in a timely manner to be investigated and a solution sought for now whilst the new Local Offer is being developed.  Front screen of Local Offer to show message that the site is being updated/renewed and apologies for any issues parents have accessing things with direction to what they can do if they are having difficulties. | Elizabeth Hartley |  |
| Item 7 | Tricia Thomas to attend a PCPW meeting to present the JSNA document before it is published. | Tricia Thomas |  |