**ASSESS, PLAN, DO, REVIEW**

ASSESS

CM and child’s parents bring together:

* Observations from home and setting, including child’s views
* Baseline on entry to setting and summative assessments
* Statutory assessments at 2 year old shared review
* Contributions from any professionals involved with child.

What does this information show?

* Child’s interests and strengths?
* Child’s needs?
* Where and how the child learns best (CoEL)?

PLAN

CM and child’s parents agree:

* Long term outcomes they are seeking for their child
* The short term targets
* The interventions and support to be put in place
* The date to meet for a review

Does the written plan include:

* The views of the child?
* Details of how parents can support progress at home?
* Any staff training and support needs?

DO

CM remains responsible for working with child on a regular basis:

* Carries out planned support
* Monitors and records progress through observations
* Reviews how interventions and support are progressing

CM liaises with parents:

* How is support going at home?

REVIEW

CM and child’s parents look at observations made, short term targets and planned outcomes, including child’s views:

* How effective has the support been?
* Has the support made a difference to child’s progress?
* What has worked well? What have the challenges been?

Following the review, any changes to the outcomes, targets and support are agreed. Early Years Support Plan updated.

If ongoing concerns, consider onward referrals- See Graduated Approach pathway